



# ROYAL AUTOMOBILE CLUB OF AUSTRALIA

INCORPORATING IMPERIAL SERVICE CLUB LTD.

## CLUB POLICY

### MEMBERSHIP CARDS

Members are reminded that they are required to swipe their Membership Card to gain access to the Club. Membership Cards are necessary for account charge, and must be presented to staff when requested. If you have misplaced or forgotten your card, please inform Reception.

### DEFINITION OF 'GUEST'

In accordance with The Registered Clubs Act, the definition of a "guest" is a person:

- whose name and address are countersigned by the members and entered in a register kept for this purpose by the Club, and
- who, at all times while on the Club premises, remains in the reasonable company of the member, and
- who does not remain on the Club premises any longer than the member.

It is a legal obligation for Members to sign their guests into the register and remain in their company until departure.

### DRESS CODE

Members are reminded of their obligation to ensure they (and their guests) dress in a manner that is in keeping with the Club's standards, particularly in the Harbour Dining Room and Members Bar.

Clothing should be clean, neat, and well-maintained.

Please note that any National dress or Military uniform is allowed at any time.

**Gentlemen**, the best attire is business. Or as a minimum, semi-formal wear is required: collared dress shirt (t-shirt acceptable under tailored jacket), with long trousers and covered city footwear (casual shoes permitted, runners or open shoes are not).

**Ladies** are expected to dress with commensurate formality according to the occasion and within the spirit of these rules, for example slacks with appropriate top, conservative dress, etc. – Clothing that is revealing, transparent, or excessively tight is not permitted.

**Children** Less stringent standards of the above policy may be applied to children under 16 years of age. 16 and above will be required to follow their respective dress codes. Standard school uniforms are acceptable.

Shorts, joggers and sportswear may only be worn in the gym or when accessing or departing the gym through the garage.

Informal headwear is not permitted unless it forms part of National dress or is for medical or religious purposes.

Tattoos should be covered (unless traditional).

Harbour Dining Room - Breakfast Period

Members and guests may wear Smart-casual to relaxed attire during the breakfast period (Polo shirt and shorts acceptable).

Members and guests must change into appropriate attire before accessing other areas of the club.

In House Members and Guests Exception

Smart-casual or travel attire may be worn when:

- entering and leaving the club (including check-in and check-out).
- when accessing or leaving the gym facilities.

\*Members and guests in sportswear please enter and exit via the garage.

**Management retains the sole discretion to refuse entry and/or service to those people not complying with the above regulations and is the sole arbiter on acceptable standard of dress.**

### ELECTRONIC DEVICES

Members' and guests' personal electronic equipment of any kind must be on silent mode, throughout the Club, to avoid disturbance or inconvenience to other members.

**Handheld Electronics devices** may be used in all areas of the Club for the solely purpose of silent communication. Discrete Phone calls can be made in corridors or lift landing areas, excluding Level 6, during business hours.

Conference/working phone calls are permitted in the Stranger's Room, Telephone Booth, Business Centre, and on the Rooftop. Please keep volume and language respectful. If you require a more involved call, please book a meeting room.

**Larger electronic devices** may only be use silently in the public rooms of the Club except Victoria Room and Harbour Room dining area.

Taking pictures or recording of other members or guests without consent is forbidden.

**Animals** are not permitted, except guide/assistance dogs.

**Smoking** is only permitted outside the building and (by law) at least four metres away from any entry/exit

**The Royal Automobile Club of Australia practices the responsible service of Alcohol.**